



*CUMONEY[®] Visa[®]
TravelMoney Card*

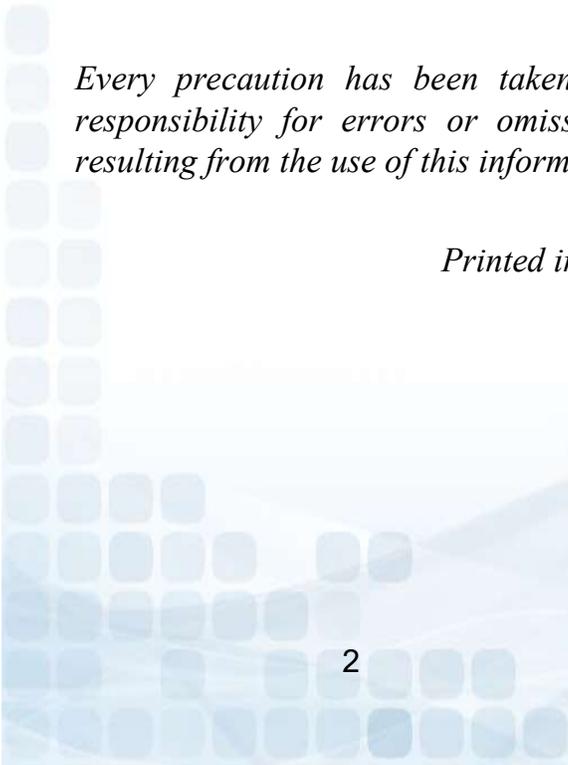
Credit Union
Program Training



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Printed in the United States of America.



TravelMoney Card

The CUMONEY TravelMoney Card is a Prepaid Reloadable VISA card designed to create a modern form of Travelers Checks. The TravelMoney Card is an Instant Issue card, so all inventories will be ordered by the credit union. It is not a debit card, since it is not linked to a checking or savings account. It is not a credit card, as the funds that can be spent on the card are the funds added by the cardholder. The card can be used anywhere the VISA logo is accepted.

The CUMONEY TravelMoney Card is an option for your members for traveling or to use in place of their debit card. This card is a more secure and convenient way to carry funds as opposed to cash or their debit/credit cards.

CUMONEY TravelMoney Cards have the added benefit of Visa's Zero Liability on all signature fraudulent activity and come with Visa's Travel Enhancements that include Purchase Security, Travel & Emergency Assistance Services, and Lost Luggage Reimbursements.

Contact Us

The Credit Union

For any questions or concerns, the Credit Union can contact the LSC Prepaid Customer Service team at 800-304-2273 option 4. The Credit Union may also email us at Prepaid@LSC.net. When calling the LSC customer service team you will be asked for the **Code of the Day**, this is to verify that you are calling from a credit union.

LSC is available from Monday - Friday (CST):

Hawaii: 4:00am-1:00pm

Alaska: 5:00am-2:00pm

Pacific: 6:00am-3:00pm

Mountain: 7:00am -4:00pm

Central: 8:00am-5:00pm

Eastern: 9:00am-6:00pm

The Member

The member can view/manage their accounts directly through the Consumer Card Access site (www.cumoney.com), the CUMONEY Mobile App or by contacting the Customer Care number at 1-833-729-2853

General TravelMoney Information

Age Requirement

Minimum age of 13 years old

Access Limits

- Min. load is \$100 and the Max. is \$5000
- Signature POS
 - Daily limit: 25 transactions or \$5,000 per day
- PIN POS
 - Daily limit: 25 transactions or \$2,500 per day
- Cash Advance
 - Daily limit: 2 transactions or \$1,000 per day
- ATM Withdrawals
 - Daily limit: 3 transactions or \$500 per day

Fees

- Refund/Unload
 - \$15.00
- Replacement
 - \$5.00
- International Transactions
 - 2% of the transaction amount
- Reload
 - \$2.00
- ATM Withdrawal
 - \$1.50
- Inactivity
 - \$5 Monthly fee after 10 consecutive months of non-usage
- Denied Transaction
 - \$0.50

TravelMoney Restrictions

- All internet gambling transactions are restricted
- Car Rentals, Hotels, Cruise Ships and Hotel affiliations (gift shops, restaurants, etc.)
 - 15% - 5 business day hold
- Gas Station/Pay at the pump
 - \$75.00 preauthorization
- Restaurants and bars
 - Additional 20% for gratuity preauthorization
- Taxi Cabs & Limos
 - 20% Preauthorization
- Beauty, Barber Shops, Health & Beauty Spas
 - 20% Preauthorization



OFAC Compliance

The Office of Foreign Assets Control, which is a division of the U.S. Department of the Treasury. It administers and enforces economic and trade sanctions against targeted foreign countries, terrorism sponsoring organizations and international narcotic traffickers based on U.S. foreign policy and national security goals. Financial institutions must monitor all financial transactions performed by or through them to detect those that involve any entity or person subject to the OFAC laws and regulations. Your responsibility, as the Credit Union, is to know the individuals purchasing TravelMoney Cards from your institution. LSC does monitor reports from our processor in case anything should flag as suspicious. If a cardholder is flagged, LSC will run the questionable information through Patriot Guard. If the member fails the Patriot Guard search, a representative of our office will contact your office to verify the cardholder further.

Handling Chargebacks

The CUMONEY TravelMoney Card comes with an added benefit of VISA Zero Liability on all signature-based fraudulent activity.

LSC is responsible for managing all chargebacks on the CUMONEY TravelMoney Card program. The Credit Union holds no responsibility with regards to processing chargebacks.

LSC does reserve the right to send any chargebacks to collections if there were no chargeback rights, even though the member received the goods or services.

Consumer Card Website

www.cumoney.com



Consumer Card Access Site

For your member to access their account online, they must go to www.cumoney.com. Then they must enter their 16 digit card number.

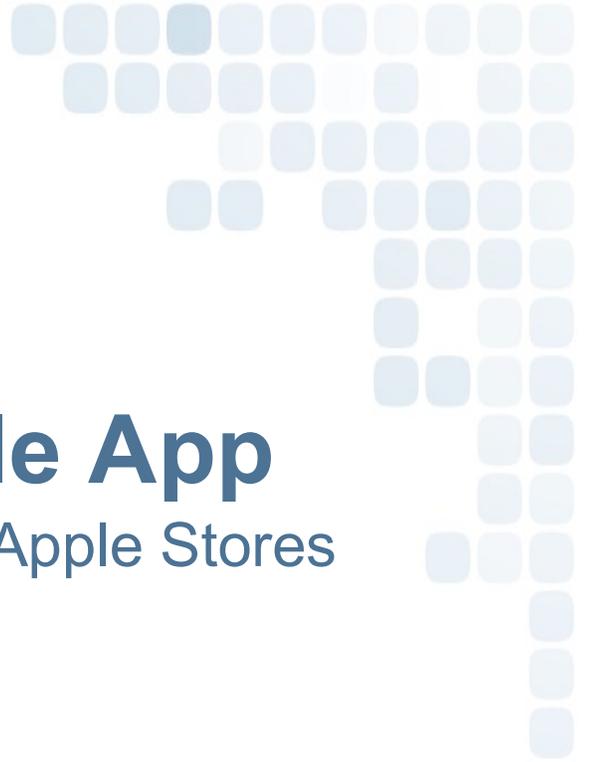
- **My Profile** –lists cardholder and contact information
- **Card activity** –list all transaction activity
- **Statement** –made available on a monthly basis
- **Change PIN** –must know previous PIN
- **Change password** –changes password for online account login
- **Card Funding** – load funds using a debit or credit card
- **Alerts** –set them up via text or email
- **Card Activation** –activate replacement cards for lost/stolen cards
- **Card Controls** –suspend or reactivate cards
- **ATM Locator** –locate surcharge free ATM's
- **Reload Locator** –locate Visa ReadyLink locations (cash only)
- **Initiate disputes**



The screenshot displays the CUMONEY Visa TravelMoney website. At the top left is the CUMONEY logo with the tagline "Visa TravelMoney". To the right is a login form with a "Username" input field, a "Remember Username" checkbox, and a "Sign In" button. Below the login form are navigation links for "Home", "Sign In", and "Activate My Card". The main content area features a large banner with the text "CUMONEY® Visa TravelMoney® Cards" and "Easy to Use | EMV | Travel Benefits" over a scenic background of a coastal town. Below the banner are three service tiles: "FAQ" with an information icon, "Contact Us" with a phone icon and the toll-free number "1-833-729-2853", and "Privacy" with a lock icon.

CUMONEY Mobile App

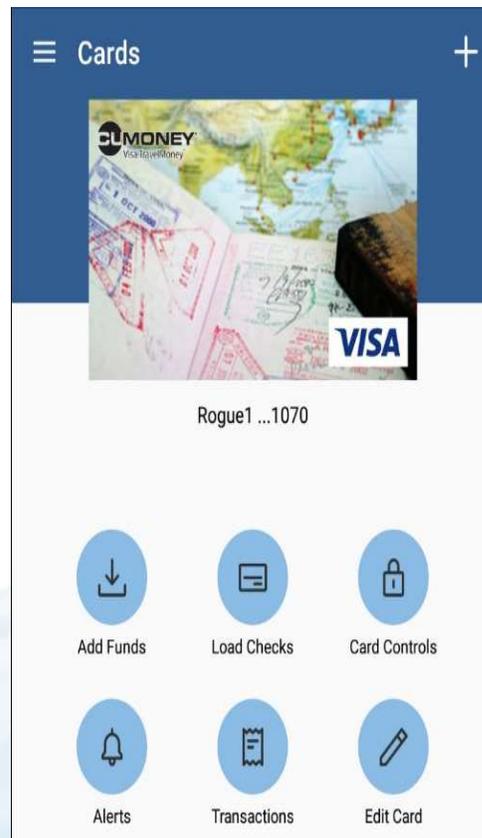
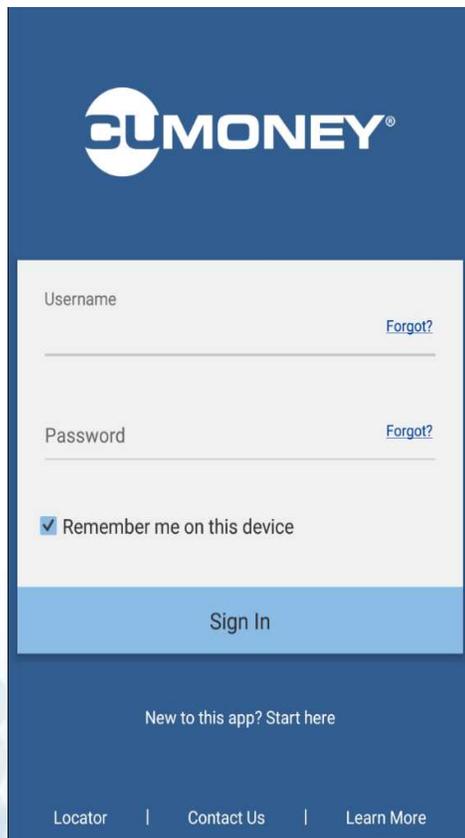
Available in Google Play & Apple Stores



Mobile App Functions

Cardholders can go into their Android or Apple store, search for CUMONEY and download the Free app. The cardholder will have to enroll, create a new account ID, and password. Once their enrollment is complete, they can sign in and begin managing their account via their mobile device.

- **Transactions** – View all of their transactions and balances
- **Locator** – find nearby Visa ReadyLink locations
- **Account** – settings, help, change password, and logout options
- **Card Controls** – Suspend and reactivate cards
- **Set Alerts**
- **Load Money**
 - Debit or Credit Card Loads (funds available immediately)
 - Load Checks (normal check clearing time or option to expedite for a small fee)
 - 1% of the check amount for payroll and government checks with a pre-printed signature, with a minimum fee of \$5.
 - 4% of the check amount for all other accepted check types, including hand-signed payroll and government checks, with a minimum fee of \$5.



Reload Visa ReadyLink

Cardholders have the option to reload their card using the VISA ReadyLink network. The cardholder can go to any participating merchant to reload using cash only, and funds will be available immediately. The cardholder may be charged an additional VISA ReadyLink fee, determined by the participating merchant.

Go to www.CUMONEY.com

- Select VISA ReadyLink Locations

The screenshot shows the CUMONEY website interface. At the top, the CUMONEY logo is on the left, and 'Your Credit Union Prepaid Products' with a logo is on the right. Below the logo, it says 'Please select the card for the account you would like to access.' There are two main sections: 'Everyday Spend Card' and 'TravelMoney Card'. Each section has an 'Access Account' button and a 'Visa ReadyLink Locations' button. Below these buttons are images of shopping bags and a suitcase, respectively. A disclaimer at the bottom of each section states: 'The purchase of a new [card type] card is not available online. Please contact your credit union to open a new card.' Below these sections is a banner for the 'Announcing CUMONEY® Prepaid Mobile App' with the tagline 'Shop anywhere, anytime. Fast. Easy. Secure.' It includes a QR code, 'Download The App' button, and logos for the App Store and Google Play. On the right side of the banner, there is a circular image of people at a table with the text 'GO MOBILE - THE TIME YOU SPEND BEYOND THE TIME YOU SAVE' and the LSC logo.

The member will be redirected to the VISA website.

- Find nearest locations
- Enter Location
- A list of the nearest locations will appear

Step 1

Check your card provider's website to see if you can use ReadyLink, or look on the back of your card for the Visa ReadyLink symbol.

Step 2

Locate a ReadyLink location near you, using the map below. Retailers set their own fees for cash reloads, so you may want to call ahead.

Step 3

Go to the location and add money to your card. At most locations you can just swipe your card at the register. If asked at MoneyGram locations, use Receive Code 7034. Your funds will be available immediately!

Find the nearest ReadyLink location:

located near

Enter location

Available now at:





Credit Union Prepaid Access

www.lsc.net



Users vs. Admin Roles

There are two sets of users on the LSC Prepaid Access site, Users and Administrators. As an administrator you will be assigned your own PIN. The permanent PIN will be used for various functions.

| <u>Action</u> | <u>User</u> | <u>Admin</u> |
|---|-------------|--------------|
| Sell a Card | X | X |
| Reload a Card | X | X |
| Replace a Card | X | X |
| Refund a Card | | X |
| Check a Balance | X | X |
| Update Cardholder | X | X |
| View Code of the Day | X | X |
| Change Current Password | X | X |
| Order/Cancel Gift Card Inventory | | X |
| Deactivate Inventory | | X |
| Transfer Inventory | | X |
| View Reports | | X |
| Manage Locations | | X |
| Manage User List (Add, Delete, and Reset Passwords) | | X |
| Grant Administrative Access (Send Admin Requests to Prepaid@LSC.NET) | | X |

Login to Prepaid Access

The TravelMoney program was designed for simplicity and the Credit Union can perform all activity in house by logging into our LSC Prepaid Access site.

- Go to www.LSC.net
- Click on Tools
- Select Login to LSC Prepaid Access – then enter your credentials
- Follow the Multifactor Authentication process



LSC Prepaid Access
Secure access to your prepaid programs.

Account Login

**THIS *holiday* SEASON HELP MEMBERS
SPREAD JOY TO FRIENDS AND FAMILY
WITH CUMONEY® VISA® GIFT CARDS**

Any holiday Gift Card orders placed before December 25, 2018, will receive a **FREE** packet of our festive holiday card holders. Holder packets ship separately and only while supplies last.

Account Login

Account ID
Password

Login to Prepaid Access

Multifactor Authentication

- Email enrollment
 - Enter the email you want the code to be sent to

Email Enrollment

You must login using One-Time Passwords (OTP) sent to your email.

Please enter your current password and email address to enroll. A test OTP will be sent immediately for confirmation.

Account ID
testuser@lsc.net

Password
•••••••• Show password

Email Address

Continue **Cancel**

Login to Prepaid Access

Mobile Enrollment (Optional)

- One time passcode will be sent directly to your mobile device
- SKIP, if you wish to not enroll your mobile device

Enrollment - Mobile Phone

Please enter your current password and your phone number to enroll. You may also be prompted to select a mobile phone carrier from a drop-down list. A test message will be sent immediately for confirmation. You can skip this enrollment but you will be asked to enroll again during your next login.

To permanently suppress reminders for this authentication type, check the box below before skipping. You can always enroll from the Account Management page.

Account ID
testuser@lsc.net

Password
..... Show password

Country
United States ▼

Phone Number

This phone can receive SMS/text messages
 This phone **cannot** receive SMS/text messages

Phone Provider
Verizon ▼

Permanently Suppress Reminders

Login to Prepaid Access

Enter One-Time Passcode

- Check off Remember this Device (next login will not require the code)

One-Time Passcode Required

A One-Time Passcode (OTP) will be delivered as an email to:
xxxxxxxxxxxx@lsc.net

It could take 10-15 seconds to be delivered. Upon receipt, please enter the OTP below to continue.

Account ID
cduran

Password
•••••••• Show password

One-Time Passcode

[Problems with the OTP?](#)

Remember this device?

Prepaid Access

Ordering TravelMoney Cards



Order TravelMoney Cards

To place a TravelMoney order, the administrator must login to the Prepaid Access site:

- Go to the TravelMoney tab
- Order Cards
- Select a card design

The screenshot shows the 'Prepaid Access' website interface. At the top, there is a navigation bar with the following tabs: TravelMoney, Reports, Administration, Marketing, Reference, and Training. The 'TravelMoney' tab is selected. Below the navigation bar, there is a sidebar menu with the following options: Issue a Card, Reload a Card, Replace a Card, Order Cards (highlighted), Order Status, Deactivate, Refund, and Card Balance. The main content area is titled 'Order TravelMoney Cards' and features a '1 Select a Design' section. This section displays five card designs, each with a 'VISA' logo and a 'DEBIT' label. The designs are: Blue Globe, World Map, Passport, Multicolor Sightseer, and Luggage Blend. A 'Cancel' button is visible in the top right corner of the design selection area.

Select Card Packaging

Each TravelMoney Card will come individually packaged in a carrier. TravelMoney cards will come attached to a Letter sized 8x10 document with insert. This document will have the printed Terms & Conditions along with the Visa Travel Enhancements.

The screenshot shows a web application interface for "LSC Prepaid Access". The top navigation bar includes "TravelMoney", "Reports", "Marketing", "Reference", "Training", "Administration", "Change Password", and "Code of the Day". The user is logged in as "Cristina Duran". The main content area is titled "Order Gallery II TravelMoney Cards" and shows a progress indicator for "1 Select a Design" and "2 Select Packaging". A "Cancel" button is visible. On the left, a preview of a TravelMoney Visa card is shown with the name "JOHN B. DOE" and the number "1234 1234 1234 1234". On the right, the "Card Packaging Options" section has a radio button selected for "Standard Card Carrier". Below this, the "Terms of Service" section contains a warning: "Please be sure your card does not contain any of the following:" followed by a bulleted list: "Copyrighted imagery" and "Use of this image is granted by a license agreement". A "View Full Guidelines" link is provided. At the bottom right, there are "Back" and "Continue" buttons.

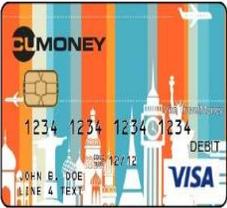
Enter Quantity Requested

- Enter the Quantity Requested – for that card design
 - There are **NO minimum orders**
- Select Add to Cart
 - A message will confirm that the cards have been added to your cart
- Order More TravelMoney Cards
 - To order additional cards, go back to the gallery to choose another card design
- Proceed to Checkout

Secure access to your prepaid programs.

Enter Quantity Requested - TravelMoney Cards

| QTY | CARD COST | CARRIER DESCRIPTION | CARRIER COST |
|-----|-----------|---------------------|--------------|
| ### | 3.50 | Standard | 0.00 |



Multicolor Sightseer

[Cancel Order](#) [Order More Gift Cards](#) [Order More TravelMoney Cards](#) [Add To Cart](#) [Proceed To Checkout](#)

Select Shipping

- Select the shipping address
(for credit unions with multiple locations)
- Select a shipping method
(allow 1-2 business days for processing)
 - *Standard 5-7 Business Days*
 - *Expedited 2-3 Business Days*
- Confirm Request

Secure access to your prepaid programs.

Card Request Cart

[Tr](#)
[Log](#)

TravelMoney
Reports
Administration
TravelMoney OLD
Marketing
Reference
Training
Administration OLD
Change Password
Code of the Day

Cancel Card Request
Order More TravelMoney Cards
Confirm Request

SELECT SHIPPING ADDRESS

| | STREET ADDRESS | CITY | STATE | ZIP CODE |
|----------------------------------|-------------------------------|-------------|-------|----------|
| <input checked="" type="radio"/> | 1807 West Diehl Rd | Naperville | IL | 60563 |
| <input type="radio"/> | 5710 Mineral Point Road | Madison | WI | 53705 |
| <input type="radio"/> | 2901 11th Ave South | Great Falls | MT | 59405 |
| <input type="radio"/> | 845 Donald Lynch BLVD | Marlborough | MA | 01752 |
| <input type="radio"/> | 601 Pennsylvania Avenue, N.W. | Washington | DC | 20004 |
| <input type="radio"/> | 1390 Logan Street | Denver | CO | 80203 |

SELECT SHIPPING METHOD

UPS Expedited (4-5 business days)
 UPS Standard (6-8 business days)

SELECTED CARD TYPES

| PROGRAM | CARD DESIGN | QUANTITY | PER CARD COST | CARRIER DESCRIPTION | PER CARRIER COST | |
|-----------------------|--------------------------|----------|---------------|---------------------|------------------|---|
| CUMONEY - Visa Travel | Multicolor Sightseer | 1 | 3.50 | Standard | 0.00 | Edit Quantity Remove Item |

Cancel Card Request
Order More TravelMoney Cards
Confirm Request

Confirm Request

- Admin: Enter your PIN
- Submit Request

LSC Prepaid Review
Secure access to your prepaid programs.

Confirmation of Card Request

Log

TravelMoney
Reports
Administration
TravelMoney OLD
Marketing
Reference
Training
Administration OLD
Change Password
Code of the Day

Cancel Request
Order More TravelMoney Cards
Submit Request

SETTLEMENT NOTICE

By submitting this card request, I authorize LSC to debit the designated settlement account for this card request. This settlement will occur with the month-end invoice process.

Please enter your PIN for confirmation

CARDS WILL BE SHIPPED TO

1807 West Diehl Rd
Naperville, IL, 60563

SELECTED SHIP METHOD

Standard (6-8 business days)

SELECTED TRAVELMONEY CARDS

| PROGRAM | CARD DESIGN | QUANTITY | PER CARD COST | CARRIER DESCRIPTION | PER CARRIER COST | ITEM TOTAL |
|-----------------------|---|----------|---------------|---------------------|------------------|------------|
| CUMONEY - Visa Travel |  Multicolor Sightseer | 1 | 3.50 | Standard | 0.00 | 3.50 |
| | | | | | | Card Total |
| | | | | | | \$3.50 |

* Standard shipping cost will be added at pass through rate at time of invoice

Cancel Request
Order More Gift Cards
Order More TravelMoney Cards
Submit Request

Card Request Sales Receipt

The Gallery II Card Request Sales Receipt will confirm the order was successfully placed. Receipts can be printed for your records.



LSC Prepaid Access

Secure access to your prepaid programs.

Hello, Crystina Duran

[ICUL](#)

[Logout](#)

Gallery II Card Request Sales Receipt

[TravelMoney](#)

[Reports](#)

[Marketing](#)

[Reference](#)

[Training](#)

[Administration](#)

[Change Password](#)

[Code of the Day](#)

[Printer Friendly Version](#)

REQUEST INFORMATION

Requested By
Crystina Duran

Requested On
7/24/2015 10:42:10 AM

CARDS WILL BE SHIPPED

1807 Diehl Rd
Naperville, IL 60563

SELECTED SHIP METHOD

Standard (5-7 business days)

SELECTED TRAVELMONEY CARDS

Trans Number: 5514

| PROGRAM | CARD DESIGN | QUANTITY | PER CARD COST | CARRIER DESCRIPTION | PER CARRIER COST | ITEM TOTAL |
|-----------------------|----------------------|----------|---------------|---------------------|------------------|----------------|
| CUMONEY - Visa Travel | Multicolor Sightseer | 25 | 2.00 | Standard | 0.00 | 50.00 |
| Card Total | | | | | | \$50.00 |

Order Status

Under the Order Status Tab found under TravelMoney Admins will have the ability to:

- Cancel orders
- Track shipments
- Receive inventory orders

es to your prepaid programs.
Order Status
Hardo

| TravelMoney | Reports | Administration | Marketing | Reference | Training | Change Password | Code of the Day |
|----------------|---|------------------------|-----------------------|------------|--------------|-----------------|-----------------|
| Issue a Card | Please enter your PIN for confirmation <input style="width: 100px;" type="text"/> | | | | | | |
| Reload a Card | | | | | | | |
| Replace a Card | | | | | | | |
| Order Cards | ORDERS NOT YET PROCESSED | | | | | | |
| Order Status | | | | | | | |
| Deactivate | Order # | Date Ordered | Req By | | Ship To | | |
| Refund | 5023 | 10/23/2018 10:16:38 AM | | | | | |
| Card Balance | CANCEL | LINE # | PROGRAM | CARD DESC | CARRIER DESC | QTY | |
| | <input type="checkbox"/> | 0 | CUMONEY - Visa Travel | Blue Globe | Standard | 30 | |

There are no pending orders to display

There are no shipped orders to display

Submit

Canceling an Order

Cancel a Card Order in the *Order Not Yet* processed section. To successfully cancel an order, it must be completed **BEFORE 4:00 pm CST**

- Check off Cancel
- Enter your Admin PIN
- Submit

Hello, Crystina Duran
ICUL
Logout

LSC Prepaid Access
Secure access to your prepaid programs.

Order Status

TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day

Please enter your PIN for confirmation

| CANCEL ORDER | | ORDERS NOT YET PROCESSED | | | |
|-------------------------------------|-----------------------|--------------------------|----------------------|--------------|-----|
| # | Date Ordered | Req By | Ship To | | |
| 5514 | 7/24/2015 10:42:10 AM | Crystina Duran | LSC - Prepaid | | |
| CANCEL | LINE # | PROGRAM | CARD DESC | CARRIER DESC | QTY |
| <input checked="" type="checkbox"/> | 0 | CUMONEY - Visa Travel | Multicolor Sightseer | Standard | 25 |

A message will appear to confirm your order was canceled successfully. The hyperlink in the message will give you a receipt for your records.

Tracking Card Shipment

Tracking information can be found in the *Orders Shipped* section

- Click on the tracking number
 - The tracking number link will take you to the UPS website and will provide full details on the ETA of your card order.



LSC Prepaid Access
Secure access to your prepaid programs.

Hello, Crystina Duran
Point Breeze CU
[Logout](#)

Order Status

TravelMoney
Reports
Marketing
Reference
Training
Administration
Change Password
Code of the Day

Please enter your PIN for confirmation

There are no unprocessed orders to display

There are no pending orders to display

| ORDER REC'D | ORDERS SHIPPED | | | | |
|-------------------------------|-----------------------|---------------|-----------------|----------------------|--|
| Order # | Date Ordered | Req By | Ship To | Assignment # | |
| <input type="checkbox"/> 5478 | 7/17/2015 10:26:20 AM | Margaret Cook | Point Breeze CU | 5353 | |

| ORDER REC'D | ORDERS SHIPPED | | | | | |
|-------------------------------|-----------------------|----------------------|--------------|----------------------|--------------------------------|------------------------------------|
| Order # | Date Ordered | Req By | Ship To | Assignment # | | |
| <input type="checkbox"/> 5478 | 7/17/2015 10:26:20 AM | <input type="text"/> | | 5353 | | |
| REC'D LINE # | PROGRAM | CARD DESC | CARRIER DESC | QTY | SHIPPING PROVIDER | TRACKING # |
| <input type="checkbox"/> 0 | CUMONEY - Visa Travel | Blue Globe | Standard | 60 | UPS Ground (4-5 business days) | 1Z9V85184212300068 |

Cancel

Submit

Receiving Card Order

Card orders will need to be verified and marked as received.

- Orders shipped
 - Check off Rec'd
 - Enter Admin PIN
 - Submit

Hello, Crystina Duran

LSC Prepaid Access
Secure access to your prepaid programs.

Order Status

Logout

TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day

Please enter your PIN for confirmation

There are no unprocessed orders to display

There are no pending orders to display

| ORDER REC'D | | ORDERS SHIPPED | | | | | | | | | | |
|--------------------------|--------------|-----------------------|---------|----------------------|--------------------------|---------|-----------------------|--------------|----------|-------------------|--------------------------------|------------------------------------|
| Order # | Date Ordered | Req By | Ship To | Assignment # | REC'D LINE # | PROGRAM | CARD DESC | CARRIER DESC | QTY | SHIPPING PROVIDER | TRACKING # | |
| <input type="checkbox"/> | 5-78 | 7/17/2015 10:26:20 AM | | 5353 | <input type="checkbox"/> | 0 | CUMONEY - Visa Travel | Blue Globe | Standard | 60 | UPS Ground (4-5 business days) | 1Z9V85184212300068 |

Cancel Submit

The administrator must mark the cards as received before the cards can be sold. If they are not marked, an error will occur at the time of a sale.

Prepaid Access

Inventory Transfer

Inventory Transfer

Under the Administration Tab Admins will have the ability to:

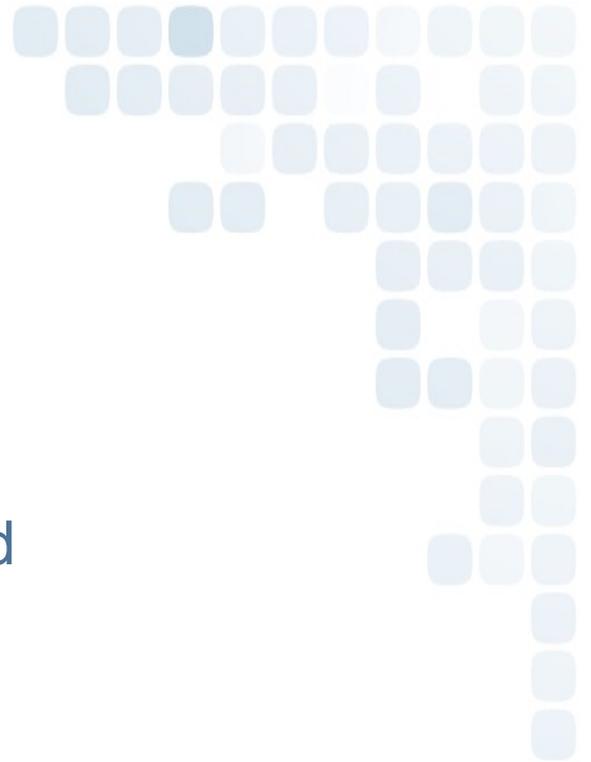
- Transfer and Receive Inventory
 - Select FROM and TO Locations
 - Select Card Design and Number of Cards
 - Remove, Add, or Continue to Confirmation
 - Confirm and Submit Transfer with Admin PIN #

The screenshots illustrate the following steps in the 'Transfer Inventory' process:

- Step 1:** User logs in and navigates to 'Transfer Inventory' under the 'Administration' tab. A dropdown menu shows 'Transfer' and 'Receive' options. The 'SELECT THE PROGRAM' screen shows 'CUMONEY - TravelMoney' selected.
- Step 2:** The 'FROM' location is selected. The 'SELECT THE TO ADDRESS FOR THE TRANSFER' screen shows a table for selecting a location.
- Step 3:** The 'SELECT THE CARD DESIGN TO BE TRANSFERRED' screen shows a table with card designs and their availability.
- Step 4:** The 'REMOVE SELECTED CARDS, CHOOSE TO ADD MORE CARDS, OR CONTINUE' screen shows the selected cards (Multicolor Sightseer) and a 'Continue' button.
- Step 5:** The 'CONFIRM SELECTIONS AND SUBMIT YOUR INVENTORY TRANSFER REQUEST' screen shows the tracking number and a PIN entry field for confirmation.

Prepaid Access

Issuing a TravelMoney Card



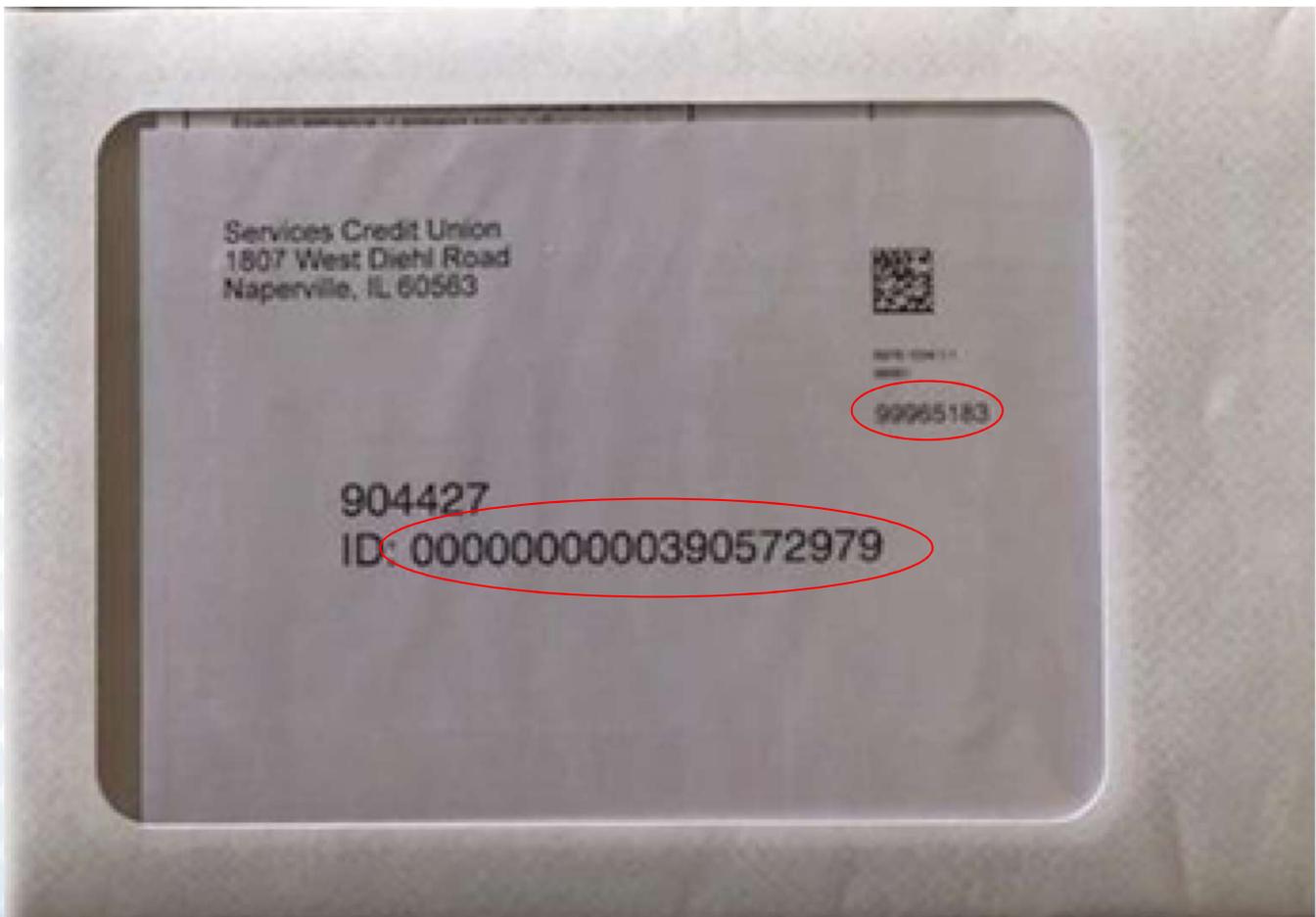
Card ID

The Card ID will be on the outside of the card envelopes.

- Search and sell cards by Card ID in Prepaid Access
- Quickly access Card ID information in Prepaid Access without removing the card from the package

Note when maintaining your card inventory:

- Card ID is not sequential
- The sequence number below the QR code is in sequential order



Issue a TravelMoney Card

Enter the Following information:

- Purchase information
 - Address, City, State and Zip Code
 - Phone Number
 - E-mail Address (required for fraud notifications)
- Enter Security Information
 - SSN, DOB, Mothers Maiden Name
- Card ID
- Initial Card Value
- Confirm Purchase

Contact Us - 800-304-2273 opt 4 - Prepaid@lsc.net Hello, Maureen Zuffant
ICUI
[Logout from STAGEWEB01](#)
connected to [LSCGiftCard_PILOT] on [STGDB01]

 **LSC Prepaid Access**
Secure access to your prepaid programs.

CUMONEY - Visa Travel - Record Sale

| | | | | | | | | | | | | | |
|----------------|------------------|---------------------|-----------|----------------|-------------|--------|---------|-----------|-----------|----------|----------------|-----------------|-----------------|
| Gift Card VDPS | TravelMoney VDPS | Administration VDPS | Gift Card | Everyday Spend | TravelMoney | NewGen | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|----------------|------------------|---------------------|-----------|----------------|-------------|--------|---------|-----------|-----------|----------|----------------|-----------------|-----------------|

| BUYER INFORMATION | | | |
|-------------------|----------------------|----------------------|----------------------|
| Buyer Name | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Address | <input type="text"/> | | |
| | <input type="text"/> | | |
| City | <input type="text"/> | | |
| State | <input type="text"/> | Zip Code | <input type="text"/> |
| Phone | <input type="text"/> | | |
| Phone Type | <input type="text"/> | | |
| E-Mail Address | <input type="text"/> | | |

| SECURITY INFORMATION | | |
|----------------------|----------------------------|----------------------|
| SSN | Date of Birth (MM/DD/YYYY) | Mother's Maiden Name |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

| FUNDING INFORMATION | | |
|----------------------|-------------------------|-------------|
| Card ID | Initial Card Value | Load Status |
| <input type="text"/> | \$ <input type="text"/> | |

Confirm Purchase

Confirmation of TravelMoney purchase:

- Verify the information was entered correctly
- Submit Purchase



LSC Prepaid Access
Secure access to your prepaid programs.

CUMONEY - Visa Travel - Prepaid Sale Confirmation

Hello, Crystina Duran

[ICUL](#)

[Logout](#)

| | | | | | | | |
|-----------------------------|-------------------------|---------------------------|---------------------------|--------------------------|--------------------------------|---------------------------------|---------------------------------|
| TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|-----------------------------|-------------------------|---------------------------|---------------------------|--------------------------|--------------------------------|---------------------------------|---------------------------------|

PURCHASER INFORMATION

| | | | |
|---------|------------------|----------------|-----------------|
| Name | Crystina Travels | Home Phone | 800-304-2273 |
| Address | 1807 W Diehl Rd | Business Phone | |
| City | Naperville | E-Mail Address | Prepaid@LSC.net |
| State | IL | Zip Code | 60566 |

SECURITY INFORMATION

| | | |
|-----|----------------------------|----------------------|
| SSN | Date of Birth (MM/DD/YYYY) | Mother's Maiden Name |
|-----|----------------------------|----------------------|

FUNDING INFORMATION

| | |
|----------------------|--------------------|
| Card Number | Initial Card Value |
| <input type="text"/> | \$ 100.00 |

TravelMoney Sales Receipt

The TravelMoney Purchase Sales Receipt and transaction number will confirm the sale was completed successfully.



LSC Prepaid Access

Secure access to your prepaid programs.

Hello, Crystina Duran

[ICUL](#)

[Logout](#)

CUMONEY - Visa Travel Sales Receipt

[TravelMoney](#)

[Reports](#)

[Marketing](#)

[Reference](#)

[Training](#)

[Administration](#)

[Change Password](#)

[Code of the Day](#)

[Printer Friendly Version](#)

TRANSACTION INFORMATION

Trans Num
320454

Recorded By
Crystina Duran

Recorded On
7/24/2015 1:50:41 PM

PURCHASER INFORMATION

Name Crystina Travels
Address 1807 W Diehl Rd
City Naperville
State IL Zip Code 60566

Home Phone 800-304-2273
Business Phone
E-Mail Address Prepaid@LSC.net

SECURITY INFORMATION

SSN
.**-*

Date of Birth (MM/DD/YYYY)
//****

Mother's Maiden Name

FUNDING INFORMATION

Card Number
*****4745

Initial Card Value
\$ 100.00

Prepaid Access

Reload a TravelMoney Card

Reload a TravelMoney Card

Go to the TravelMoney tab

- Search for TravelMoney Card Record
 - Card Number
 - Name
 - SSN
- Click on the Trans Number

| Reports | Administration | Marketing | Reference | Training | Change Password | Code of f |
|---------------------------|----------------|--------------------------|-----------|----------------------------------|-----------------|---------------------------------------|
| SEARCH CRITERIA | | | | | | |
| Name <input type="text"/> | | SSN <input type="text"/> | | Card Number <input type="text"/> | | <input type="button" value="Search"/> |

Record CUMONEY Travel Reload

- Enter the Funding information
 - Reload Amount
- Confirm

Secure access to your prepaid programs. **Record CUMONEY - Visa Travel Reload** Logout

| TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|---|---------|--|-----------|--|----------------|---|-----------------|
| PURCHASER INFORMATION | | | | | | | |
| Name <input type="text" value="Nitro Test Card"/> | | Address <input type="text" value="1807 W Diehl Rd"/> | | Home Phone <input type="text" value="800-304-2273"/> | | Business Phone <input type="text"/> | |
| City <input type="text" value="Naperville"/> | | State <input type="text" value="Illinois"/> | | E-Mail Address <input type="text"/> | | Zip Code <input type="text" value="60563"/> | |
| SECURITY INFORMATION | | | | | | | |
| SSN <input type="text" value="999-99-9999"/> | | Date of Birth (MM/DD/YYYY) <input type="text" value="1/1/1980"/> | | Mother's Maiden Name <input type="text" value="TCUL"/> | | | |
| FUNDING INFORMATION | | | | | | | |
| Card Number <input type="text" value="4225700011394596"/> | | | | Reload Amount \$ <input type="text"/> | | | |
| <input type="button" value="Cancel"/> | | | | | | <input type="button" value="Confirm"/> | |

Secure access to your prepaid programs. **Record CUMONEY - Visa Travel Reload** Logout

| TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|---|---------|--|-----------|--|----------------|---|-----------------|
| PURCHASER INFORMATION | | | | | | | |
| Name <input type="text" value="Nitro Test Card"/> | | Address <input type="text" value="1807 W Diehl Rd"/> | | Home Phone <input type="text" value="800-304-2273"/> | | Business Phone <input type="text"/> | |
| City <input type="text" value="Naperville"/> | | State <input type="text" value="Illinois"/> | | E-Mail Address <input type="text"/> | | Zip Code <input type="text" value="60563"/> | |
| SECURITY INFORMATION | | | | | | | |
| SSN <input type="text" value="999-99-9999"/> | | Date of Birth (MM/DD/YYYY) <input type="text" value="1/1/1980"/> | | Mother's Maiden Name <input type="text" value="TCUL"/> | | | |
| FUNDING INFORMATION | | | | | | | |
| Card Number <input type="text" value="4225700011394596"/> | | | | Reload Amount \$ <input type="text"/> | | | |
| <input type="button" value="Cancel"/> | | | | | | <input type="button" value="Confirm"/> | |

Reload a TravelMoney Card

Confirm Reload

- Submit

Secure access to your prepaid programs. **Confirm Reload** [Logout](#)

| | | | | | | | |
|-------------|---------|-----------|-----------|----------|----------------|-----------------|-----------------|
| TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|-------------|---------|-----------|-----------|----------|----------------|-----------------|-----------------|

PURCHASER INFORMATION

Name Nitro Test Card Home Phone 800-304-2273
 Address 1807 W Diehl Rd Business Phone
 City Naperville E-Mail Address
 State IL Zip Code 60563

SECURITY INFORMATION

SSN 999-99-9999 Date of Birth (MM/DD/YYYY) 1/1/1980 Mother's Maiden Name ICUL

FUNDING INFORMATION

Card Number Reload Amount
 \$ 100.00

[Cancel](#) [Go Back](#) [Submit](#)

Travel Sales receipt will confirm the reload was processed successfully.

Secure access to your prepaid programs. **CUMONEY - Visa Travel Sales Receipt** [Logout](#)

| | | | | | | | |
|-------------|---------|-----------|-----------|----------|----------------|-----------------|-----------------|
| TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|-------------|---------|-----------|-----------|----------|----------------|-----------------|-----------------|

[Printer Friendly Version](#)

TRANSACTION INFORMATION

Trans Num 320476 Recorded By Crystina Duggan Recorded On 7/24/2015 2:13:45 PM

PURCHASER INFORMATION

Name Nitro Test Card Home Phone 800-304-2273
 Address 1807 W Diehl Rd Business Phone
 City Naperville E-Mail Address
 State IL Zip Code 60563

SECURITY INFORMATION

SSN ***-**-***** Date of Birth (MM/DD/YYYY) **/**/**** Mother's Maiden Name *****

FUNDING INFORMATION

Card Number *****4596 Reload Amount \$ 100.00

Secure access to your prepaid programs. **CUMONEY - Visa Travel Sales Receipt** [Logout](#)

| | | | | | | | |
|-------------|---------|-----------|-----------|----------|----------------|-----------------|-----------------|
| TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|-------------|---------|-----------|-----------|----------|----------------|-----------------|-----------------|

[Printer Friendly Version](#)

TRANSACTION INFORMATION

Trans Num 320476 Recorded By Crystina Duggan Recorded On 7/24/2015 2:13:45 PM

PURCHASER INFORMATION

Name Nitro Test Card Home Phone 800-304-2273
 Address 1807 W Diehl Rd Business Phone
 City Naperville E-Mail Address
 State IL Zip Code 60563

SECURITY INFORMATION

SSN ***-**-***** Date of Birth (MM/DD/YYYY) **/**/**** Mother's Maiden Name *****

FUNDING INFORMATION

Card Number *****4596 Reload Amount \$ 100.00

Prepaid Access

Checking Balances & Refunding/Closing
Card

Check Balance

Go to the TravelMoney tab

- TravelMoney Card Balance
- Search by card number

Travel Money Card Balance

Card Number Search

Purchaser Information

| | |
|---------|--------|
| Name | Phone |
| Address | E-Mail |
| City | |
| State | |

Card Information

| Date Sold | Status | Current Card Balance |
|------------|-------------|----------------------|
| 10/21/2018 | Card Issued | \$198.00 |

Card Refund/Closure

1. Search for the Card to Refund/Close

Search for Card Number to Refund:

Enter Card Number of Card to Refund:

2. Confirm the refund for the entered card

Search for Card Number to Refund:

Enter Card Number of Card to Refund: *****901121

Purchaser Information

Name Tester Tester Phone 630-987-9876
Address 123 Main St E-Mail abc.xyz@att.net
City Geneva
State IL 60134

Card Information

| Original Sale Amount | Date Sold | Status | Current Card Balance | Fee Amount | Refund Amount |
|----------------------|-----------|-------------|----------------------|------------|---------------|
| \$101.00 | 9/5/2018 | Card Issued | \$299.00 | \$15.00 | \$284.00 |

Closed Card fee of \$15.00 will be applied to the Available balance

3. CU will need to confirm refund a 2nd time. A receipt will confirm that the refund was completed successfully and card will be automatically closed.

Purchaser Information

Name Tester Tester Phone 630-987-9876
Address 123 Main St E-Mail abc.xyz@att.net
City Geneva
State IL 60134

Card Information

| Original Sale Amount | Date Sold | Status | Current Card Balance | Fee Amount | Refund Amount |
|----------------------|-----------|-------------|----------------------|------------|---------------|
| \$101.00 | 9/5/2018 | Card Issued | \$299.00 | \$15.00 | \$284.00 |

Your Credit Union will be credited the Current Card Balance minus the Fee.

Prepaid Access

TravelMoney Replacements



TravelMoney Replacement

When a TravelMoney card is Lost or Stolen, the cardholder must call their Customer Service number that is listed on their disclosure (833-729-2843) to block their card. If the member contacts the Credit Union, then the Credit Union can Call LSC Customer Service to place a block on the card.

In order for your Member to receive their replacement, they may request a replacement through the VRU toll-free number or request a Replacement at the Credit Union. Replacements via the VRU will be mailed to the Buyers address on record.

- Go to TravelMoney
- Replace a Card
- Search for Initial Load with one option (Buyer Name, SSN, or 16 digit Card Number)
- Select Card

Secure access to your prepaid programs. **Search for Initial Loads** Logout

TravelMoney Reports Marketing Reference Training Administration **Card Replacement** Password Code of the Day

SEARCH CRITERIA

Buyer Name: SSN: Date of Birth: Mother's Maiden Name: Sort By:

Click the Transaction Number to load that sale information

| TRANS NUM | PURCH DATE | BUYER NAME | SSN | DOB | MOTHER'S MAIDEN NAME | CARD VALUE |
|------------------------|------------|-----------------|-------------|------------|----------------------|------------|
| 171613 | 12/13/2013 | Nitro Test Card | 999-99-9999 | 01/01/1980 | ICUL | 0.00 |
| 171614 | 12/13/2013 | Nitro Test Card | 999-99-9999 | 01/01/1980 | ICUL | 0.00 |

Record Card Replacement

The Purchaser information and original card information will show for your reference. ONLY the current balance will transfer, minus the \$5 replacement card fee.

Record Card Replacement:

- Enter Replace Card ID
- Select Reason for Replacement
- Enter Optional Notes
- Confirm Replacement

LSC Prepaid Access
Secure access to your prepaid programs.

Replace CUMONEY - TravelMoney Card

TravelMoney | Reports | Administration | TravelMoney OLD | Marketing | Reference | Training | Administration OLD | Change Password | Code of the Day

PURCHASER INFORMATION

Name: Denice Saucedo | Phone: | Address: | EMail Address: | City: | State: Illinois | Zip Code: 60618

SECURITY INFORMATION

SSN: | Date of Birth (MM/DD/YYYY): | Mother's Maiden Name:

ORIGINAL CARD INFORMATION

| Card Type | Card Number | Exp Date | Value |
|----------------------|-------------|----------|--------|
| Multicolor Sightseer | | 2022/01 | 1.81 * |

NEW CARD INFORMATION

Program: CUMONEY - TravelMoney

Replacement Card ID:

Reason for Replacement:
 Lost
 Stolen
 Expired
 Damaged

Notes (optional):

There will be a \$5 fee removed from the replacement card balance.

Confirm Replacement

Confirm Replacement details on page. If replacement information is correct

- Submit Replacement.

| PURCHASER INFORMATION | | | |
|---------------------------|-------------|----------|-------|
| Name | | | |
| Address | | | |
| Phone | | | |
| ORIGINAL CARD INFORMATION | | | |
| Card Type | Card Number | Exp Date | Value |
| Silver Gift | *****937437 | 2025/07 | 25.00 |
| NEW CARD INFORMATION | | | |
| Reason for Replacement | Card Number | Notes | |
| Lost | | | |

There will be a \$5 fee removed from the replacement card balance.

[Cancel Replacement](#)
[Back](#)
[Next](#)
[Print](#)
[Submit Replacement](#)

TravelMoney Replacement Sales Receipt confirms that the replacement was submitted successfully. *Funds will be transferred immediately.*

| TRANSACTION INFORMATION | | | |
|---------------------------|--------------------------|------------------------------|----------|
| Trans Number 165 | Sold By Allen Budziak | Date 9/10/2018 8:19:29 AM | |
| PURCHASER INFORMATION | | | |
| Name | | | |
| Address | | | |
| Phone | | | |
| ORIGINAL CARD INFORMATION | | | |
| Card Type | Card Number | Exp Date | Value |
| | *****937437 | 2025/07 | \$ 25.00 |
| NEW CARD INFORMATION | | | |
| Card Type | Card Number | Exp Date | |
| | *****967798 | 2025/08 | |

Prepaid Access

Update Cardholder



Update Cardholder

All LSC users have the ability to update cardholder information directly from Prepaid Access.

Go to the TravelMoney tab

- Search for Buyer's Last Name
 - Click on the Trans Number
 - Update Information Needed
 - Confirm and Update

LSC Prepaid Access Secure access to your prepaid programs. Hello, laura manjarrez ICUL - LSC Logout

Welcome to LSC Prepaid Access

TravelMoney | Reports | Administration | Marketing | Reference | Training | Change Password | Code of the Day

Issue a Card | Reload a Card | Replace a Card | Order Cards | Order Status | Deactivate | Refund a Card | Check a Balance | Update Cardholder

Last Successful Login: 6/30/2021 9:29:55 AM

LSC Prepaid Access Secure access to your prepaid programs. Hello, laura manjarrez ICUL - LSC Logout

Search for a Travel Money Cards

TravelMoney | Reports | Administration | Marketing | Reference | Training | Change Password | Code of the Day

SEARCH CRITERIA

Buyer Name: Search

Click Card Number to view issuance information and resend email

| ISSUANCE ID | PURCH DATE | CARD NUMBER | BUYER NAME | BUYER ADDRESS | BUYER EMAIL ADDRESS | BUYER PHONE |
|-------------|----------------------|-------------|-----------------|--------------------------|------------------------|--------------|
| 20 | 9/29/2018 4:59:32 PM | *****378183 | laura manjarrez | icul naperville IL 60566 | lmanjarrez90@gmail.com | 630-983-3400 |

LSC Prepaid Access Secure access to your prepaid programs. Hello, laura manjarrez ICUL - LSC Logout

TravelMoney Update Cardholder Information

TravelMoney | Reports | Administration | Marketing | Reference | Training | Change Password | Code of the Day

TRANSACTION INFORMATION

Transaction Number: 20 | Recorded By: Laura Manjarrez | Recorded On: 9/29/2018 4:59:32 PM

PURCHASER INFORMATION

Name: laura manjarrez
 Address: icul
 City: naperville
 State: IL | Zip Code: 60566
 Phone: 630-983-3400 | Phone Type: Work
 Email: lmanjarrez90@gmail.com

Addr1: 6053 S Keating Ave | Addr2:
 City: Chicago
 State: IL | ZipCode: 60629
 Phone: 999999999 | PhoneType: Mobile
 Email: laura.manjarrez@lsc.net

Update

LSC Prepaid Access Secure access to your prepaid programs. Hello, laura manjarrez ICUL - LSC Logout

TravelMoney Update Cardholder Information

TravelMoney | Reports | Administration | Marketing | Reference | Training | Change Password | Code of the Day

Cardholder Information Successfully Updated!

TRANSACTION INFORMATION

Transaction Number: 20 | Recorded By: Laura Manjarrez | Recorded On: 9/29/2018 4:59:32 PM

PURCHASER INFORMATION

Name: laura manjarrez
 Address: icul
 City: naperville
 State: IL | Zip Code: 60566
 Phone: 630-983-3400 | Phone Type: Work
 Email: lmanjarrez90@gmail.com

Addr1: 6053 S Keating Ave | Addr2:
 City: Chicago
 State: IL | ZipCode: 60629
 Phone: 999999999 | PhoneType: Mobile
 Email: laura.manjarrez@lsc.net

Update

Prepaid Access

TravelMoney Reports



TravelMoney Reports

All Administrators have access to reports through the Prepaid Access Site.

- Go to Report
- TravelMoney Card
- Select a Report
 - *Daily Monetary Activity*
 - *Sold TravelMoney Cards*
 - *Card Inventory*
 - *Card Orders*
- Select Transaction Dates
 - Today
 - Yesterday
 - 30,90,180 Days
 - Last Year
 - YTD
 - Custom Dates
- Generate Report



LSC Prepaid Access
Secure access to your prepaid programs.

Hello, Crystina Duran

ICUL

[Logout](#)

CUMONEY Daily Monetary Summary Filter

| TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|------------------------|---------|-------------------------|-----------|-------------------------------|----------------|---------------------------------|-----------------|
| CUMONEY-TravelMoney ▶ | | Daily Monetary Activity | | ON DATES TO INCLUDE IN REPORT | | | |
| | | Initial Loads | | ▼ 7/27/2015 and 7/27/2015 | | | |
| | | Reloads | | | | | |
| Cancel | | Card Inventory | | | | Generate Report | |
| | | Card Orders | | | | | |

Daily Monetary Activity Report

The Daily Monetary Activity report shows all of the financial activity processed on the LSC Prepaid Access Site.

- Card Plastic Fee's (Card Requests)
- Load Values (Card Purchases)
- Cancellations
- Marketing Material Orders



LSC Prepaid Access

Secure access to your prepaid programs.

Hello, Crystina Duran

ICUL

[Logout](#)

CUMONEY Daily Monetary Summary

| | | | | | | | |
|-----------------------------|-------------------------|---------------------------|---------------------------|--------------------------|--------------------------------|---------------------------------|---------------------------------|
| TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|-----------------------------|-------------------------|---------------------------|---------------------------|--------------------------|--------------------------------|---------------------------------|---------------------------------|

[Printer Friendly Version](#)

| DATE | CARD ORDERS | | | INITIAL LOADS | | RELOADS | |
|----------------------|-------------|-------|----------|---------------|-------|---------|-------|
| | # CARDS | VALUE | SHIPPING | # CARDS | VALUE | # CARDS | VALUE |
| 6/28/2015 | 0 | 0.00 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 7/20/2015 | 10 | 40.00 | 8.00 | 0 | 0.00 | 0 | 0.00 |
| 7/24/2015 | 0 | 0.00 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Grand Totals: | 10 | 40.00 | 8.00 | 0 | 0.00 | 0 | 0.00 |

Shipping charges, where zero (0) for TravelMoney, will be charged at cost with the month-end card purchase invoice.

Initial Loads Report

This report shows all details of the TravelMoney initial sale.

- CUMONEY Visa Travel
- Card type
- Transaction number (Click to reprint receipt)
- Cardholder name
- Address
- Phone number
- Value
- Date



LSC Prepaid Access

Secure access to your prepaid programs.

Hello, Crystina Duran

ICUL

[Logout](#)

CUMONEY Initial Loads

| | | | | | | | |
|-----------------------------|-------------------------|---------------------------|---------------------------|--------------------------|--------------------------------|---------------------------------|---------------------------------|
| TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|-----------------------------|-------------------------|---------------------------|---------------------------|--------------------------|--------------------------------|---------------------------------|---------------------------------|

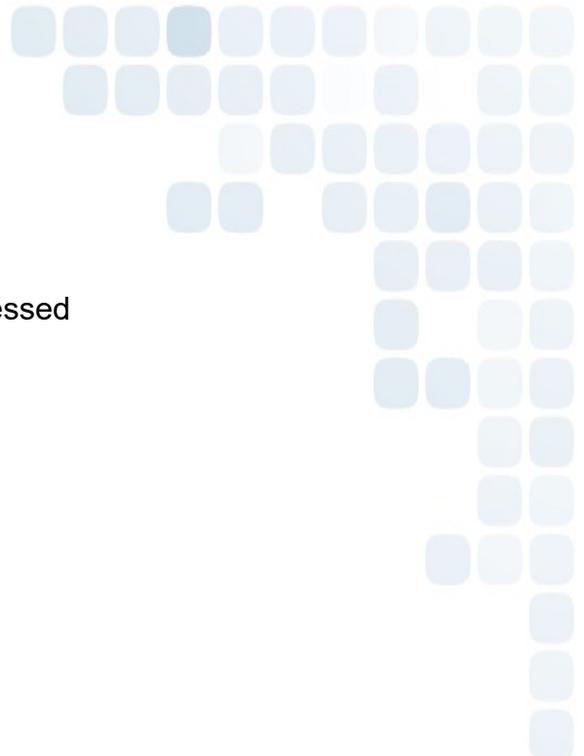
[Printer Friendly Version](#)

| PROGRAM | CARD TYPE | TRANS # | CARD NUMBER | CARDHOLDER NAME | STREET ADDRESS | PHONES | INITIAL VALUE | SUBMIT DATE |
|---|---------------|------------------------|-------------|-----------------|----------------|--------|---------------|-------------|
| 1807 Diehl Rd, ,Naperville | | | | | | | | |
| CUMONEY - Visa Travel | Luggage Blend | 299243 | | | | | 100.00 | 5/15/2015 |
| CUMONEY - Visa Travel | Passport | 310084 | | | | | 100.00 | 6/19/2015 |
| Location Total - 1807 Diehl Rd, ,Naperville | | | | | | | 200.00 | |
| Grand Total | | | | | | | 200.00 | |

Reloads Report

This report will show all Reloads that have been processed

- Transaction Number (Click to reprint receipt)
- Card Number
- Cardholder Name
- SSN
- Date of Birth
- Mother Maiden Name
- Reload Value
- Date



LSC Prepaid Access

Secure access to your prepaid programs.

Hello, Crystina Duran

ICU

[Logout](#)

CUMONEY Reloads

| | | | | | | | |
|-----------------------------|-------------------------|---------------------------|---------------------------|--------------------------|--------------------------------|---------------------------------|---------------------------------|
| TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|-----------------------------|-------------------------|---------------------------|---------------------------|--------------------------|--------------------------------|---------------------------------|---------------------------------|

[Printer Friendly Version](#)

| TRANS # | CARD NUMBER | CARDHOLDER NAME | SSN | DOB | MOTHER'S MAIDEN NAME | RELOAD VALUE | SUBMIT DATE |
|---------------------------------|-------------|-----------------|-----|-----|----------------------|---------------|-------------|
| 1807 Diehl Rd, Naperville | | | | | | | |
| 303079 | ' | | | | | 100.00 | 5/29/2015 |
| 308793 | ' | | | | | 600.00 | 6/17/2015 |
| 311776 | ' | | | | | 110.00 | 6/26/2015 |
| 1807 Diehl Rd, Naperville Total | | | | | | 810.00 | |
| Grand Total | | | | | | 810.00 | |



Card Inventory Report

Shows all the your inventory available at your Credit Union

- Summary of Available Cards (Per Location if Multiple)
 - Card Types
 - Number of Cards
- Available Cards
 - Listed by Card number
 - Expiration date



LSC Prepaid Access
Secure access to your prepaid programs.

Hello, Crystina Duran

ICUL

Logout

CUMONEY Unsold Cards

| | | | | | | | |
|-------------|---------|-----------|-----------|----------|----------------|-----------------|-----------------|
| TravelMoney | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day |
|-------------|---------|-----------|-----------|----------|----------------|-----------------|-----------------|

[Printer Friendly Version](#)

[Jump to Available Cards](#)

[Jump to Shipped Cards](#)

| SUMMARY OF AVAILABLE CARDS BY LOCATION | | | | |
|--|--|-----------------------|----------------------|------------|
| CREDIT UNION | LOCATION | PROGRAM | CARD TYPE | # OF CARDS |
| ICUL | 1807 Diehl Rd, , Naperville, IL, 60563 | CUMONEY - TravelMoney | Blue Globe | 55 |
| | | | Luggage Blend | 8 |
| | | | Multicolor Sightseer | 1 |
| | | | World Map | 1 |

| AVAILABLE CARDS | | | | | | |
|-----------------|-----------------------|------------|------------------|----------|------------------------|------------------|
| CREDIT UNION | PROGRAM | CARD TYPE | CARD NUMBER | EXP DATE | ASSIGNMENT INFORMATION | |
| | | | | | ID | DATE/TIME |
| ICUL | CUMONEY - TravelMoney | Blue Globe | 4225700011394745 | 10/15 | 3665 | 10/09/2013 02:17 |
| | | | 4225700011394752 | 10/15 | 3665 | 10/09/2013 02:17 |
| | | | 4225700011394760 | 10/15 | 3665 | 10/09/2013 02:17 |
| | | | 4225700011394778 | 10/15 | 3665 | 10/09/2013 02:17 |

| AVAILABLE CARDS | | | | | | |
|-----------------|-----------------------|------------|-------------|----------|------------------------|------------------|
| CREDIT UNION | PROGRAM | CARD TYPE | CARD NUMBER | EXP DATE | ASSIGNMENT INFORMATION | |
| | | | | | ID | DATE/TIME |
| ICUL | CUMONEY - TravelMoney | Blue Globe | | 10/15 | 3665 | 10/09/2013 02:17 |
| | | | | 10/15 | 3665 | 10/09/2013 02:17 |
| | | | | 10/15 | 3665 | 10/09/2013 02:17 |
| | | | | 10/15 | 3665 | 10/09/2013 02:17 |
| | | | | 10/15 | 3665 | 10/09/2013 02:17 |
| | | | | 10/15 | 3665 | 10/09/2013 02:17 |
| | | | | 10/15 | 3665 | 10/09/2013 02:17 |
| | | | | 10/15 | 3665 | 10/09/2013 02:17 |
| | | | | 10/15 | 3665 | 10/09/2013 02:17 |

Reference

Contact Numbers lists all of the toll free Prepaid Customer Care numbers

Teller Quick Reference shows a comparison of each of the Prepaid programs

Important Message references back to the message board found on the initial log in screen

CU FAQs link lists all the most frequently asked questions for each Prepaid program

Lost/Stolen Procedures goes through this process for each program type

Gallery II Designs has PDFs of each plastic card and greeting card design that are separated by each program type

Prepaid Terms and Conditions a copy of the T's & C's in an electronic format for each program

| Reference | Training |
|------------------------------|----------|
| Contact Numbers | |
| Teller Quick Reference | |
| Important Messages | |
| CU FAQs | |
| Lost/Stolen Procedures | ▶ |
| Card Designs | ▶ |
| Prepaid Terms and Conditions | ▶ |
| Automating Funding | ▶ |

Prepaid Access

Administration



Managing Locations

Administrator can Add/Modify Locations

- Location Name
- Address, City, State, and Zip Code
- Phone and Fax Number
- Check Active Box
- Enter Admin PIN for confirmation
- Select Add



* Please keep in mind that adding or modifying location addresses will not be available to ship to for approximately 10-15 business days.

A screenshot of the 'Manage Locations' page in the LSC Prepaid Access system. The page header includes the LSC Prepaid Access logo and the text 'Secure access to your prepaid programs.' The user is logged in as 'Hello, Crystina Duran' with 'JCU' and a 'Logout' link. The navigation bar contains links for 'Gift Card', 'Reports', 'Marketing', 'Reference', 'Training', 'Administration', 'Change Password', and 'Code of the Day'. The main content area features a confirmation prompt: 'Please enter your PIN for confirmation' followed by an input field. Below this is a table with columns: 'LOCATION NAME', 'STREET 1/STREET 2', 'CITY', 'STATE', 'Zip Code', 'Phone', 'Fax', 'Active', and 'Edit'. The table contains several rows of location data, each with an 'Active' checkbox and an 'Edit' link. At the bottom of the table is an 'Add' button with a plus icon. A horizontal scrollbar is visible below the table, and a checkbox labeled 'Include Inactive Addresses' is located at the bottom right of the page.

Manager User List – Add User

Add a New User:

- Select Add New User (in the right hand corner)
- Enter User Information
 - First and Last Name
 - Phone and Fax Number
 - E-Mail Address
- Enter Account Information
 - Account ID (Ex: First.Lastname)
 - Password, then Confirm (Ex: Season@YYYY)
- User Roles
 - Check off Prepaid TravelMoney Cards
 - Select Create User

LSC Prepaid Access
Secure access to your prepaid programs.

Hello, Crystina Duran
ICUL
Logout

Create New User

Gift Card | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day

USER INFORMATION

First Name: Last Name:

Phone: Ext: Fax: EMail Address:

ACCOUNT INFORMATION

Account ID: Password: Confirm:

Enabled Require Password Change on Next Login

USER ROLES

Prepaid Gift Cards CUMONEY - Everyday Spend NewGen
 CUMONEY - TravelMoney

Cancel

Manager User List – Delete User

Delete a User:

- Select Delete (on the far right corner of the User)
 - It will prompt to Delete User Information
- Select Delete User

LSC Prepaid Access
Secure access to your prepaid programs.

Hello, Crystina Duran
ICUL
Logout

Delete User Information

Gift Card | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day

User Information

First Name: Crystina
Last Name: Duran
Phone: Ext: Fax:
E-Mail Address: crystina.duran@lsc.net

Account Information

Account ID: cduran
 Enabled
Password: Confirm:
 Require Password Change on Next Login

User Roles

Prepaid Gift Cards
 CUMONEY - TravelMoney
 CUMONEY - Everyday Spend
 NewGen

Manager User List – Update User

Update a User:

- Select the Account ID
- Enter temporary password & confirm
- Check off Require Password Change on Next Login
- Select Update User

LSC Prepaid Access
Secure access to your prepaid programs.

Hello, Crystina Duran
ICUL
Logout

Update User Information

Gift Card | Reports | Marketing | Reference | Training | Administration | Change Password | Code of the Day

User Information

First Name: Last Name:
Phone: Ext: Fax: EMail Address:

Account Information

Account ID: Password: Confirm:
 Enabled Require Password Change on Next Login

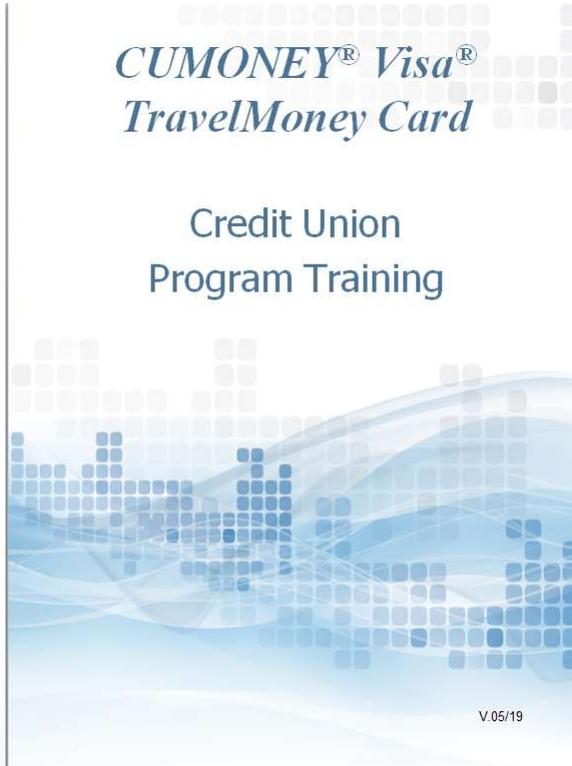
User Roles

Prepaid Gift Cards CUMONEY - Everyday Spend NewGen
 CUMONEY - TravelMoney

Training

Training materials are available for the credit union for all of the Prepaid programs. The materials can be used to train new staff or as a refresher to the program.

The credit union can also contact LSC to schedule a live training by emailing: Prepaid@lsc.net



*CUMONEY[®] Visa[®]
TravelMoney Card*

Credit Union
Program Training

V.05/19

Change Password

This option is for ALL Users who want to change their password; you must know your password.

The screenshot shows a web application interface for 'LSC Prepaid Access'. The header includes the logo and tagline 'Secure access to your prepaid programs.' on the left, and the user's name 'Hello, Crystina Duran' with 'ICUL' and a 'Logout' link on the right. A navigation bar contains several menu items: 'Gift Card', 'Reports', 'Marketing', 'Reference', 'Training', 'Administration', 'Change Password', and 'Code of the Day'. The 'Change Password' page content includes a list of password rules: 'Please remember the following rules concerning your password: 1. Your password must be between 8 and 15 characters 2. Your password must contain at least two non-alphabetic characters'. Below the rules are three input fields labeled 'Current Password', 'New Password', and 'Confirm New Password', followed by an orange 'Submit' button.

LSC Prepaid Access
Secure access to your prepaid programs.

Hello, Crystina Duran
ICUL
[Logout](#)

Change Password

Gift Card | Reports | Marketing | Reference | Training | Administration | **Change Password** | Code of the Day

Please remember the following rules concerning your password:

1. Your password must be between 8 and 15 characters
2. Your password must contain at least two non-alphabetic characters

Current Password

New Password

Confirm New Password

Code of the Day

The Code of the Day is a security feature that LSC uses to verify that you are calling from a Credit Union, and that you are a current employee.

The screenshot shows the LSC Prepaid Access website interface. At the top left is the logo for LSC Prepaid Access with the tagline "Secure access to your prepaid programs." On the top right, it says "Hello, Crystina Duran" and "ICU" with a "Logout" link. A navigation bar contains links for "Gift Card", "Reports", "Marketing", "Reference", "Training", "Administration", "Change Password", and "Code of the Day". The main content area displays "Code of the day for Wednesday, July 15, 2015:" followed by the code "8CFD36".

LSC Web Reports

Invoices and other TravelMoney Reports



LSC Web Reports Site

The website is a completely separate website from our LSC Prepaid Access site. The login information is separate Account ID and Password. When logging into this website, you will be retrieving your TravelMoney Card invoice and reports.

For new credit unions, there will be a designated person set up as the administrator on the site. The administrator will set up any additional users to this site.

If your Credit Union has not been set up with an Administrator, please contact LSC customer service to have the set up form e-mailed to you.

LSC Web Reports – Login

To Login to LSC Web Reports:

- Go to www.lsc.net
- Select Tools
- Select Login to LSC Web Reports
- Enter your **Account ID and Password**

Login

Type in your account ID and password to begin your secure session.

Account ID

Password

Log On

LSC Web Reports – Home Page

The HOME Tab (Dashboard)

Once you're logged into the site, you will be directed to the Home Page (Dashboard). On the Home Page you will see updates, announcements, and My History. The history section is a list of reports you have previously browsed.

- **Browse by Report will show most recent reports you have available.**
- **Browse by Date will show reports you have available for specified date entered.**

Top Screenshot (Home Tab):

Bottom Screenshot (Browse by Report Tab):

My History Table:

| Date | Action |
|-------------|--|
| 06/12 08:55 | User info@midwestcu.org views CAMS_DEBIT |
| 05/22 09:41 | User info@midwestcu.org views LSC FIS Network Debit Invoice |
| 05/01 14:47 | User info@midwestcu.org views Blocked-dispute Account Report [CP400... |
| 05/01 14:41 | User info@midwestcu.org views CAMS_DEBIT |
| 05/01 14:30 | User info@midwestcu.org views Cardholder Count Report - Monthly [CI] |
| 05/01 14:29 | User info@midwestcu.org views CAMS_DEBIT |
| 05/01 14:28 | User info@midwestcu.org views CAMS_DEBIT |
| 05/01 11:33 | User info@midwestcu.org views VisaNet Authorization Profile Report ... |
| 05/01 11:32 | User info@midwestcu.org views CH STMT Insert Image Detail [CP316-01] |
| 05/01 11:32 | User info@midwestcu.org views Issue Register for Addl Issues - Acct... |

LSC Web Reports – My Profile

A pop up of your Profile will appear. This is where you can update your information, and change your password, if needed (must know current password).

The screenshot shows a web form titled "Your Profile" with a close button in the top right corner. The form is divided into two main sections: "Personal" and "Password".

Personal Section:

- First Name:** A text input field.
- Last Name:** A text input field with a red asterisk icon to its right, indicating a required field.
- Email:** A text input field with a red asterisk icon to its right, indicating a required field.
- Mobile:** A text input field.

Password Section:

Password Leave blank if you don't wish to change your password

- Old password:** A text input field.
- Password:** A text input field.
- Password confirmation:** A text input field.

At the bottom of the form, there are two buttons: a green "Submit" button with a checkmark icon and a red "Cancel" button with an 'X' icon.

LSC Web Reports – User Tab

The Administrators for LSC Web Reports will have the ability to add additional users to the site.

Create New User:

- Personal Information
 - Email Address (will be used as their Account ID)
 - Password
 - First and Last Name
- Privileges and Duties
 - Check off Admin or User
 - Admins have the ability to Add additional Users
 - Check off Prepaid, Invoices, and Documentation
- Submit

The screenshot displays a web form titled "User Administration". It is divided into two main sections: "Personal" and "Privileges and Duties".

Personal Section:

- Email:** A text input field.
- Password:** A text input field.
- Password confirmation:** A text input field.
- First Name:** A text input field.
- Mid Init:** A small text input field.
- Last Name:** A text input field.
- Restrictions:** A checkbox labeled "Mask all card numbers".

Privileges and Duties Section:

- Category:** Radio buttons for "CU User" and "CU Admin" (selected).
- Domains:** A list of checkboxes: "ATM Debit", "Compromised Card Alert Debit", "PrePaid", "Invoices", and "Documentation".

At the bottom of the form, there are two buttons: a green "Submit" button and a red "Cancel" button.

LSC Settlements

All financial activity will generate a debit or a credit towards the corporate account provided to your credit union provided to LSC.

Daily ACH Settlement

The daily ACH will come through as one financial transaction with a total debits and/or credits for the entire day. The ACH settlement has a two business day lag time.

Daily Fees

- Initial Card Load
- Reloads
- Marketing Material orders plus shipping fee

Monthly Billing

The invoice will be available for you to view on the [LSC Web Reports](#) site. This website is a completely separate site from our Prepaid Access site. You will need to be set up with separate login for the LSC Web Reports site. The monthly billing will consist of any card inventory that has been ordered.

Billing Fees

- Card Costs
 - \$3.50 x TravelMoney Card plus Shipping

Branded TravelMoney program

- Visa Annual BIN fee
 - \$100 billed in December

LSC Web Reports – Invoice

Instant Issue Prepaid Debit Invoice

This is a monthly invoice; the credit union will receive for any TravelMoney card orders that were placed in the previous month.

- **All Versions** option
 - View previous invoices
- Invoices will include descriptions, quantity, price, and totals



Helping Credit Unions Compete

Instant Issue Prepaid Debit

For the month of May 2019

| | |
|----------------|--|
| RTN | |
| Invoice Number | |
| Invoice Date | |
| Invoice Total | |

Invoice Expense

| Description | Quantity | Unit Price | Total |
|---|----------|------------------------|---------------|
| TravelMoney w/Standard Carrier Trans ID: 23904 | 65.00 | 3.50000 | 227.50 |
| Postage - UPS Ground - No Signature Required Trans ID: 23904 | 65.00 | 0.40092 | 26.06 |
| | | | 253.56 |
| | | Invoice Expense | 253.56 |
| | | Invoice Total | 253.56 |

LSC Web Reports – Security Codes

This monthly Code of the Day report is for credit union convenience. Instead of having to login each time for the COD, this report can be printed and kept in a secure location.



Date: 6/29/2015

Credit Union CEO, Card Managers, and Staff

Security Codes:

In order to protect the integrity of member card data and other confidential information, LSC is implementing a Security Code of the Day identification program. Each month on the 24th, we will publish the daily codes for the month in LSCWEB\ Documentation\ Security Codes Documentation\ LSC Code of the Day Documentation. These codes are confidential and should be kept secure and given to authorized staff of the credit union. LSC requires your authorized staff to provide the Cards Call Center staff the appropriate Code of the Day (password). This will be required prior to LSC disclosing information or making requested changes over the telephone.

Thank you for your cooperation in helping to protect your card program information.

Your Customer Service Support Team

Security Codes for - July 2015

| | | | |
|-------------|-------------|-------------|-------------|
| 1 - 72C141 | 2 - 7C8124 | 3 - JD97JA | 4 - 7AC51E |
| 5 - B7EF22 | 6 - 5CB51C | 7 - J58A35 | 8 - 76D8F2 |
| 9 - C3E731 | 10 - A4F59C | 11 - 528E89 | 12 - C1A2E5 |
| 13 - 6BJE76 | 14 - 3F9ECB | 15 - 8CFD36 | 16 - DCJ3E6 |
| 17 - EBFE8B | 18 - 8CEEE3 | 19 - 9D678A | 20 - 6C93E2 |
| 21 - C5D8A6 | 22 - AAJFE1 | 23 - 5JJ527 | 24 - FC1B34 |
| 25 - 195F39 | 26 - J7FJ58 | 27 - 74972E | 28 - 75FDBA |
| 29 - 434499 | 30 - C7683E | 31 - C7CA9B | |

Thank You!

*If you have any questions or concerns please contact LSC.
800-304-2273 option 4 for Prepaid*

Prepaid@lsc.net